Southeast
Regional College
Where minds and possibilities meet.

Southeast Regional College | Annual Report 2009–2010

Vision, Mission and Values

Vision

Leading the way, reaching people and communities through the power of learning.

Mission

To provide access to learning experiences and information that enable people and communities to meet the realities of today and create opportunities for tomorrow.

To achieve this...

We ***serve learners*** by using our strengths and expertise to create student-focused programs and facilitate access to programs developed by others.

We ***support communities and people*** by providing learning experiences that help them to develop and adapt to change.

We ***support*** our colleagues with cooperation, teamwork, encouragement, and mutual respect.

We provide ***collaborative, innovative leadership*** in creating and ensuring learning opportunities.

Values

We believe living is learning, and everyone should have the opportunity to learn. Access to knowledge and information is vital to health, growth, and development for individuals and communities.

We believe our plans and programs should be community based. We involve communities and community based groups in the college, and we provide support to them through community development and the use of community resources. Our activities are focused on the needs of the learners and the clients we serve. We seek partnerships and collaboration, and we practice decision-making that is open, honest, participative, and inclusive.

We place a high value on flexibility and innovation. Our programs and services are responsive to the changing needs of communities and individuals. We welcome change as opportunity, and we act as agents of positive change that reflects our vision, values and mission.

We place a high value on a positive and professional environment. Our everyday attitudes and behaviors reflect enthusiasm towards learning and work, a sense of humour in the face of challenges, and enjoyment in the company of colleagues and those we serve. We are committed to professional development.

We respect people. We appreciate diversity and encourage tolerance. We recognize individual contributions. We treat people fairly and equitably.

Table of Contents

Vision, Mission and Values	2
Letter of Transmittal	4
Board of Governors Report	5
President and CEO's Message	7
Strategic Plan and Goals	8
Programs and Services	13
Adult Basic Education	13
English as Another Language	14
Skills Training—Institute Credit	15
Skills Training—Business and Industry	16
University	18
Career & Student Services	18
Technology Enhanced Learning	21
Campus by Campus Reports	23
Human Resources	27
Enrollment Tables by Campus	30
Performance Tables	34
Financial Statements	45
Glossary of Terms	65
Campus Locations	66

Letter of Transmittal

The Honourable Rob Norris
Minister of Advanced Education, Employment and Immigration
Room 208, Legislative Building
2405 Legislative Drive
Regina, SK S4S 0B3

Dear Minister Norris:

ON BEHALF of the Southeast Regional College Board of Governors, I am pleased to present our Annual Report for the year ending June 30th, 2010, in accordance with Section 16 of the *Regional Colleges Act* and Section 14 of the *Regional College Regulations.*

Respectfully submitted,

Sheila Sterling

Sheila Sterling
Chairperson, Board of Governors
Southeast Regional College

Board of Governors Report

Southeast Regional College's accomplishments in 2009-2010 stay true to the College's mission by meeting the educational realities of today and creating opportunities for tomorrow.

Much of the focus over the past year has been on the construction of our new Saskatchewan Energy Training Institute in Estevan. Following the ground-breaking event in November, each month of construction brings us closer to our goal of establishing an energy training centre of excellence for Saskatchewan and beyond.

The Board is also very pleased with the College's new campus in Moosomin. As the economy continues to grow and thrive in different parts of our region, so too must our training facilities. This is just one of many steps that the College has taken to provide a student-centred environment for its learners.

Board of Governors: 2009–2010

Back: ***Dale Felgate*** *(Estevan),* ***Keith Zabolotney*** *(Assiniboia)*

Middle: ***Brenda Stevenson*** *(Montmartre),* ***Sheila Sterling****–Chair (Antler),* ***Jonathan Marcotte*** *(Weyburn),* ***Bernie Bjorndalen*** *(Estevan)*

Front: ***Judi Jones****–Vice-Chair (Weyburn)*

Board of Governors Report

Our Board strives to work diligently in areas of leadership and development. Board members continue to develop their skills and knowledge in these areas by attending the Ministry's Governance Leadership Series Training and the ACCC 2010 Niagara conference. The Board also supports the accomplishments of College staff and students by attending various Adult Basic Education graduation ceremonies and student scholarship fundraising events.

Board composition has changed over the last year with the appointment of two new Governors, Bernie Bjorndalen and Jonathan Marcotte. Darcy Iversen fulfilled his six-year commitment in April and served additional time as the new Governors were recruited. The College is very grateful for Darcy's experience and insight during his years of service.

In pursuit of the common vision for the growth and development of Saskatchewan, we will continue our positive working relationship with elected officials and representatives at all levels of Government. As we look forward to the future, the College and its Board of Governors remain committed to meeting the needs of our stakeholders, enabling our students, and growing our communities through the power of learning.

2009–2010 Board Meetings

- *August 17 – Tele Conference*
- *September 8*
- *October 5*
- *November 2*
- *December 7*
- *January 19 – Tele Conference*
- *February 1*
- *March 10*
- *March 15 – Tele Conference*
- *April 7*
- *April 27 – Tele Conference*
- *May 5*
- *June 14 – Tele Conference*
- *June 23*

President and CEO's Message

Craig Brown, President and CEO

Southeast Regional College took significant steps in 2009-2010 toward improving our facilities and enhancing the levels of service we provide to our students.

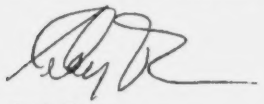
In May, renovations were completed to our new campus in Moosomin, which enabled staff and students to move from three separate locations to one stand-alone facility. In Estevan, the design for our $14.2 million Saskatchewan Energy Training Institute was completed and a ground-breaking ceremony took place in November to commemorate the start of the construction process. Plans also took a step forward for the design of a new Weyburn campus in collaboration with local governments and school districts.

The College completed a major restructuring initiative in February that will focus human resources on meeting the needs of our students and ensure optimum levels of operating efficiency throughout all work groups. As such, a new College Services division was created, our Business Development team was reorganized, and our Career & Student Services team has gained additional resources to enhance the level of services provided to current and prospective students at the College's main campuses as well as seven First Nation communities.

We continued to strengthen our programming through growth and development. Our Academics division completed a strategic planning and policy review process this year that will set the stage for both short-term and long-term success as we strive to meet the training needs of the Saskatchewan economy. The success of our Practical Nursing program at Cowessess First Nation has been paramount with 16 students graduating this year and a second intake planned for the Fall of 2010. We have also already begun to see increased participation rates in our on-reserve Adult Basic Education programs.

2009-2010 saw resurgence in activity for the oil & gas industry, which positively impacted the number of industry safety training courses and enrolments at our campuses. In response to the needs of our clients, the Saskatchewan Energy Training Institute purchased a mobile fall arrest training simulator that provided timely training for many employers and paid for itself in just three months of use. These types of investments, along with the 44,000 square-foot energy training centre of excellence in Estevan, will allow our organization to strengthen the economic future of our region and of the province.

Our accomplishments over the past year were possible through teamwork and dedication of our staff and senior management team. Our achievements reflect Southeast Regional College's continued commitment to providing a high quality level of education and training as a student-first organization.



Craig Brown
President and CEO

Strategic Plan and Goals

Student Satisfaction—Our goal is to ensure all students, prospective students and clients are completely satisfied with each and every encounter with the College end to end, from their first inquiry to their experiences as Alumni.

Results in this area include:

- An instructor tool has been introduced, evaluated, and will now be utilized to enhance our level of quality assurance for instruction. Semi-annual staff conferences were also restructured to focus on information sharing and learning opportunities on instructional issues.
- The MySRC intranet site keeps staff informed and knowledgeable of programs and other activities throughout the College so that students can be better served with information.
- In May 2010, the College hosted a joint info fair with SIAST in Weyburn to showcase both organizations and highlight our partnership in post-secondary education. Presentations were targeted at high school students, parents, and the business community.
- Over $40,000 in scholarships and bursaries was raised for full-time students studying University, Trades & Technical, and Adult Basic Education programs throughout the region.

Financial Performance—By applying sound financial practices, the College sustains a level of profitability and reserves adequate to manage risk and fund the development necessary to ensure the College's on-going relevance and sustainability.

Results in this area include:

- Overhead and general operating cost allocations have been revised to more appropriately assign costs to all programs.
- All programs undergo a detailed cost-benefit analysis and take into consideration partnerships and least-cost alternatives to traditional delivery methods.
- Significant research has gone into establishing an asset management and automated purchase order system for future use.

Over $40,000 in scholarships and bursaries was raised for full-time students studying University, Trades & Technical, and Adult Basic Education programs throughout the region

Administrative Excellence—The College's administrative and business processes are both "effective" (what we do) and "efficient" (how we do it) and are backed by appropriate documentation e.g. planning and budgeting processes, policies, procedures, job descriptions, task lists, and document control.

Highlight

In February 2009, the College completed a major restructuring initiative to focus human resources on meeting the needs of students, and to ensure optimum levels of operational efficiency.

The restructuring process took months of planning as Management collaborated with a group of Union representatives to address all matters of interest. Two major outcomes of the reorganization included:

1) The creation of a new College Services Division

   Led by a Vice President of College Services, campuses in Assiniboia, Estevan, Moosomin, and Weyburn now have Campus Managers with more autonomy in program scheduling and campus operations. As such, the Business Development consultant team can direct their focus on servicing client needs.

2) The expansion of Career & Student Services

   The addition of a Student Services Coordinator provides an enhanced level of service for prospective and current students. Counsellors are now able to service all of the College's main and satellite campuses as well as seven First Nation communities.

the College completed a major restructuring initiative to focus human resources on meeting the needs of students, and to ensure optimum levels of operational efficiency

Additional results in this area include:

- All job descriptions have been updated and include detailed work procedures in order to create efficiencies during staff absences or turnover. Cross training exercises in some areas have also been completed.
- An external consultant was engaged to complete an internal program review and needs assessment entitled "Working to Learn, Learning to Work" that will aid future program development.
- Staff have been engaged to lead the development of the new Saskatchewan Energy Training Institute and its programs.
- University programming is under review, which includes the possibility of offering graduate programs at the College.

design of the Saskatchewan Energy Training Institute campus in Estevan was underway in July 2009

Market Responsiveness—Recognizing that training and education needs change over time, Southeast Regional College (SRC) has effective and proactive methods of assessing need so we can respond with relevant programs (existing, modified, or newly developed) utilizing delivery methods (flexible, modular and portable) most convenient to our students.

Highlight

Armed with funding from Canada's Economic Action Plan and the Federal Knowledge Infrastructure Program, the design of the Saskatchewan Energy Training Institute campus in Estevan was underway in July 2009.

In November 2009, a ground-breaking ceremony and stakeholder meeting was held in Estevan. Members from federal, provincial, and municipal governments were on hand to support the College's goal of building a provincial energy training centre of excellence.

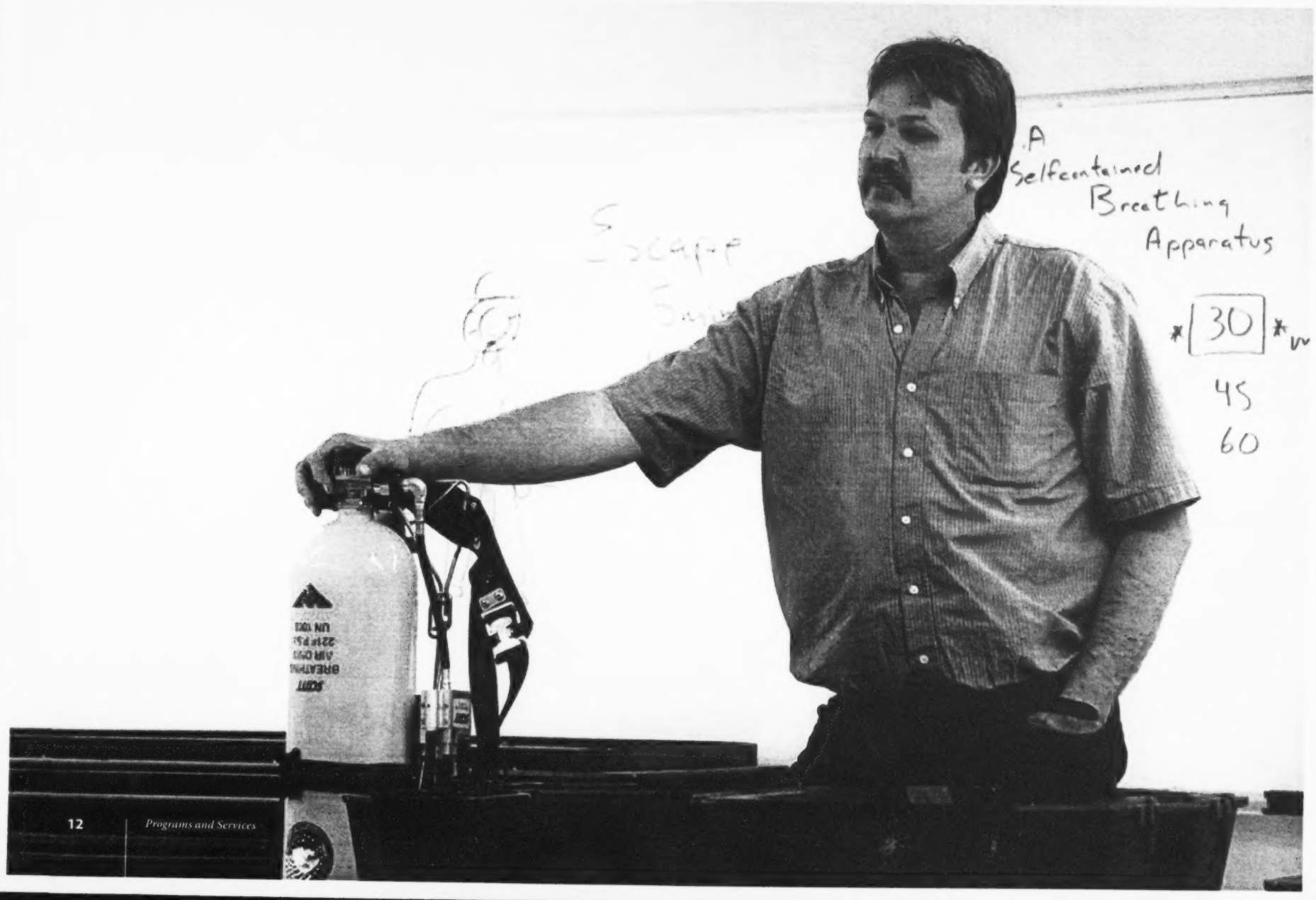
Strategic Plan and Goals

Design of the 44,000 square foot state-of-the-art facility was completed in 2010 with construction scheduled to commence in August. Concurrently, programs are in development that will provide specialized training and skill development to meet the needs of a wide range of employment sectors including oil and gas, trades, mining, manufacturing and the studies of alternative energies.

Additional results in this area include:

- In response to the needs of the health sector, two Practical Nursing programs were delivered at the Assiniboia campus and Cowessess First Nation. The College also continued to offer Continuing Care Assistant (CCA) and Professional Cooking courses to health region employees.
- With the recent influx of immigrants to our region, the College continued to offer English as Another Language (EAL) programs in Weyburn and Estevan. Beginning in April 2010, Moosomin began delivering EAL programming as well.
- A Building Code Training for Canadians (BCTC) curriculum is being revised to align with the new code. An online version will allow the program to be accessed across Canada.
- Partnerships with other Colleges will allow the development and delivery of programs that meet the needs of the Mining industry, particularly in the area of trades.

Ground-breaking ceremony for the Saskatchewan Energy Training Institute, Estevan, in November 2010


A
Selfcontained
Breathing
Apparatus
30
45
60

Adult Basic Education

Adult Basic Education (ABE) credit programs are designed for adults who did not complete their education in the traditional school system. ABE assists adults in improving their employment opportunities, meeting entrance requirements for post-secondary programs, and developing personal skills. Students involved in the programs have the opportunity to work at their own pace under the guidance of caring instructors. The ABE program consists of the following options for adults to complete or update their secondary education:

- Level 3 (grade 10)
- Level 4 (grade 12)
- GED Preparation
- GED Testing

a total of 157 students completed their ABE studies across the region

2009-2010 Highlights and Accomplishments

- ABE classes continued to be offered at 7 different locations—Weyburn, Indian Head, Moosomin, Piapot First Nation (Urban Regina), Ocean Man First Nation, Cowessess First Nation, and Ochapowace First Nation.
- ABE programming expanded to two new locations, with the re-opening of the Estevan program and the addition of the Piapot Valley (On-reserve) location.
- A total of 157 students completed their ABE studies across the region and 52 students graduated by completing the requirements for either a Level 3 or a Level 4 standing.
- The Weyburn ABE class took a field trip to Regina to experience a Globe Theatre production, and also visited the Saskatchewan Legislative Building, Royal Saskatchewan Museum, and Government House.
- At the Ocean Man First Nation ABE graduation in May, Sherri Sheepskin was the first Ocean Man on-site Adult 12 graduate. The ceremony was a gala event attended by two of the four Saskatchewan vice-chiefs and several representatives from Yorkton Tribal council.
- The Piapot (Urban Regina) ABE class took field trips to the Regina Science Center, RCMP Museum, McKenzie Art Gallery, The Trial of Louis Riel, and the Saskatchewan Legislature. They also undertook a major fundraising barbecue at Creeland Gas Bar and volunteered their time at North Central Family Centre, Salvation Army, Payepot elementary and the high school on Reserve.

English as Another Language

Southeast Saskatchewan's growing economy has welcomed an increased number of working immigrants and their families. To meet the need for English skills training, the College has continued to expand its non-credit English as Another Language (EAL) programs by adding locations and instructors.

2009-2010 Highlights and Accomplishments

- EAL programming continued to offer Beginner and Intermediate training in Estevan and Weyburn, and expanded its services to the Moosomin area in April 2010.
- EAL students represent over 19 countries across the world. In 2009-2010, EAL programs served over 90 students, an increased participation rate of 65% over the previous year. The College also increased its number of trained instructors from five to eight.
- Evening face-to-face courses offer the most effective and convenient delivery method. Home study tools such as the Rosetta Stone online program and the LINC home study program (permanent residents only) were also made available.
- Social activities have become a valuable activity for EAL participants and their families. The Estevan class organized a bowling night, while the Weyburn class arranged curling lessons. The sport of curling was very new to some, but prompted others to begin competing in league play!

English as Another Language class

EAL programs served over 90 students, an increased participation rate of 65% over the previous year

Skills Training–Institute Credit

Skills training programs provide students with the skills required to become employed or upgrade their technical expertise. The type of training and amount of training is determined through a needs assessment process in consultation with the local labour markets throughout the region. Both full and part-time programming is available in a number of courses. Some of these programs are funded through Saskatchewan Skills Extension Program, JobStart/Future Skills and well as community partnerships.

Success Story

The two-year Practical Nursing (PN) program at Cowessess First Nation graduated all 14 students in May 2010. Furthermore, all 14 students passed their licensing exams that same month. This PN program has is the result of a successful partnership between Southeast Regional College and the Cowessess First Nation. Due to the success of this program, a second intake of future PN graduates will take place with a Fall 2010 start date.

2009–2010 Highlights and Accomplishments

- As a whole, the College graduated a total of 77 students from full-time trades and technical programs in the areas of Continuing Care Assistant, Electrician, Hairstyling, Office Education, Power Engineering, Practical Nursing, and Pre-employment Welding.
- The Practical Nursing program began in Assiniboia in the Fall of 2009 with 16 students.
- The College continued to offer Early Childhood Education part-time credit training in a variety of rural communities and First Nation communities.

the two-year Practical Nursing (PN) program at Cowessess First Nation graduated all 14 students in May 2010

Practical Nursing (PN) program at Cowessess First Nation 2010 graduating class

Skills Training–Business and Industry Training

Business and Industry training programs are designed to be responsive to industry and to provide education in areas such as health and safety training, business training, agriculture related courses and other various industry related courses.

Success Story

Fall Protection and Rig Rescue training are regulated safety requirements for the petroleum industry. With the significant increase in oil and gas exploration within the region, the Saskatchewan Energy Training Institute took the opportunity to purchase its own mobile fall arrest simulator. In doing so, these courses became more feasible for the College and its learners by providing a portable and local option. In the midst of an economic upswing, Estevan and Weyburn campuses more than doubled the number of courses offered in the previous year and subsequently increased the enrolments by 250% and 500% respectively. The unit soon paid for itself within three months of use. In addition to the petroleum industry, this simulator can be utilized by employers in other sectors such as agriculture, construction, and mining to name a few.

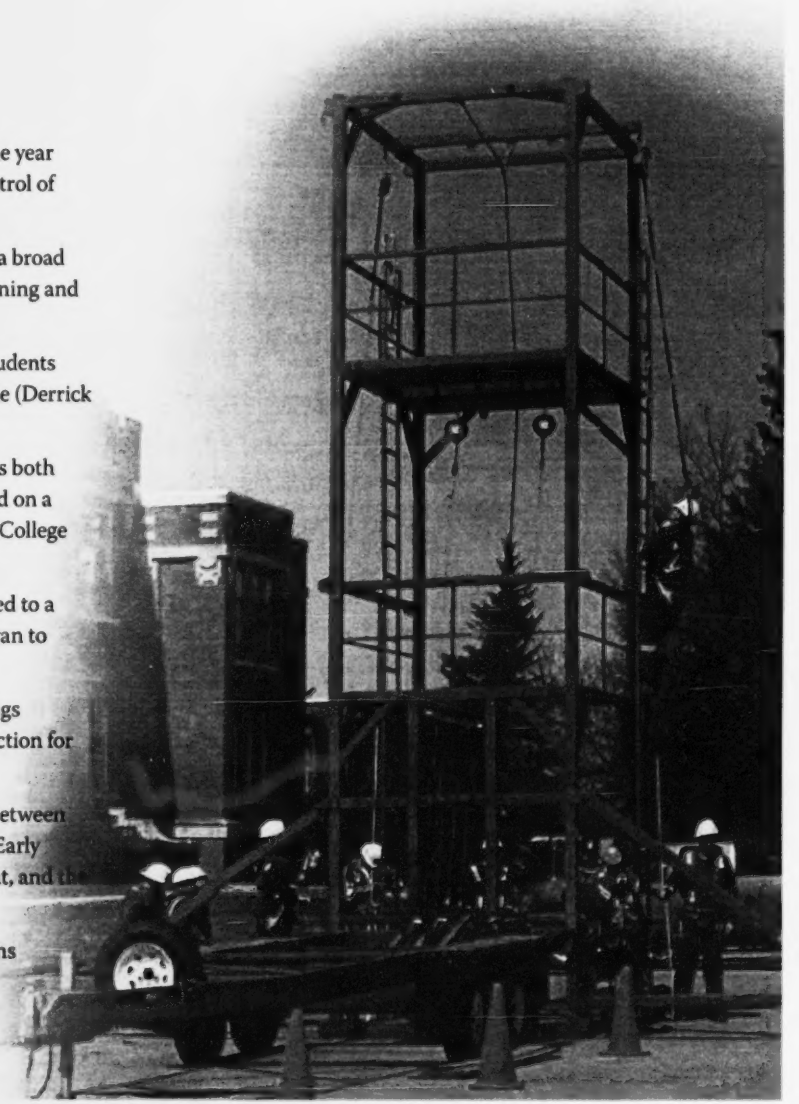
Confined Space Safety Training mobile simulator

2009-2010 Highlights and Accomplishments

- The College was named one of three Motorcycle Training schools in the province. In 2009-2010 two classes were immediately filled and delivered, with 2 scheduled in the Summer of 2010.
- Training needs of the energy industry continued to be met with innovative course programming. In 2009-2010, the College identified the need for an Advanced Driver Training course and worked with third-party deliverers to offer courses in Estevan.

Programs and Services

- A number of specialized petroleum industry training courses were delivered throughout the year including Fall Protection, Rig Rescue, Well Service Blowout Prevention, Detection and Control of Flammable Substances, Service Rig Assessor, along with many others.
- The College continued to work with First Nations individuals and communities to provide a broad spectrum of programming including Computer training, Truck Driver training, Safety training and Heavy Equipment Operator training.
- The Rig Tech apprenticeship program at the Estevan campus graduated its first group of students with the completion of the Level Three (Driller) course in the Spring of 2010. One Level One (Derrick Hand) course and two Level Two (Motorhand) courses were also delivered.
- The Business Training program in partnership with SAIT Polytechnic continued its success both inside and outside the southeast region. In 2009-2010, a total of 14 workshops were delivered on a variety of business-related topics. Leadership Training was delivered to Southeast Regional College employees as well as staff from other regional Colleges.
- The College created Safety Essentials, a one-week safety training package that can be tailored to a company's specific training needs. Safety Essentials has been successfully delivered in Estevan to employees of one of North America's leading conventional oil and natural gas companies.
- The Business Development division continued to conduct annual program advisory meetings involving industry and First Nations partners. The needs that were identified provided direction for upcoming programming decisions.
- Safety training for youth continues to be a priority for the College. In 2009-2010, 50 youth between the ages of 16 and 21 received safety training and a total of $9,038 in bursaries through the Early Safety Training Program, a partnership program between the College, industry, government, and the Southeast College Education Foundation.
- The College was awarded a contract with Saskatchewan Association of Health Organizations (SAHO) to deliver fit-testing to their employees province-wide.



Fall Arrest mobile simulator

University

University students in 2009-2010 continued to access first-year studies from the University of Regina Distance Learning Division in the Faculty of Arts. Classes were delivered in a variety of modes including face-to-face and videoconference. Students could also access televised University of Regina and University of Saskatchewan classes through the Saskatchewan Telecommunications Network (SCN). University programming is under review, which includes the possibility of offering graduate programs at the College.

Career and Student Services

Southeast Regional College provides vocational, career and educational counselling to students and potential students within the southeast region. Services provided can include assessments, testing, workshops and one-on-one sessions to identify interests, skills and aptitudes. Counsellors also provide students with information about careers, employment and interview skills, educational goals, labour markets and funding options.

University programming is under review, which includes the possibility of offering graduate programs at the College

Success Story

In 2009-2010, Southeast Regional College obtained funding from provincial and federal governments to deliver the Targeted Initiative for Older Workers (TIOW) program in Moosomin. The initiative was aimed at workers aged 55 to 64 who are entering the workforce, re-entering the workforce, or changing careers. The program provided instruction in areas such as job finding skills, resume writing skills, basic computer skills, and safety training required by those searching for construction or oilfield jobs. It also included a component on self-esteem, and provided skill assessments to help students identify their strengths. The program was extremely successful and provided all 12 individuals with the confidence to achieve their employment goals.

2009-2010 Highlights and Accomplishments

- The Career and Student Services division was restructured to provide an enhanced level of service to current and prospective students. Counsellors are now able to service all of the College's main and satellite campuses as well as seven First Nation communities.
- In addition to student advising, Counsellors continued to meet the individual needs of each College campus by facilitating and delivering a variety of in-house workshops on topics such as study skills and student success.
- Counsellors attended the See Your Future career fair in Regina as well as various local high school Post-Secondary Education (PSE) days as required.

SRC obtained funding from provincial and federal governments to deliver the Targeted Initiative for Older Workers (TIOW) program in Moosomin

Targeted Initiative for Older Workers (TIOW) program class

Programs and Services

Southeast Regional College
Comprehensive Enrollment by Program Group

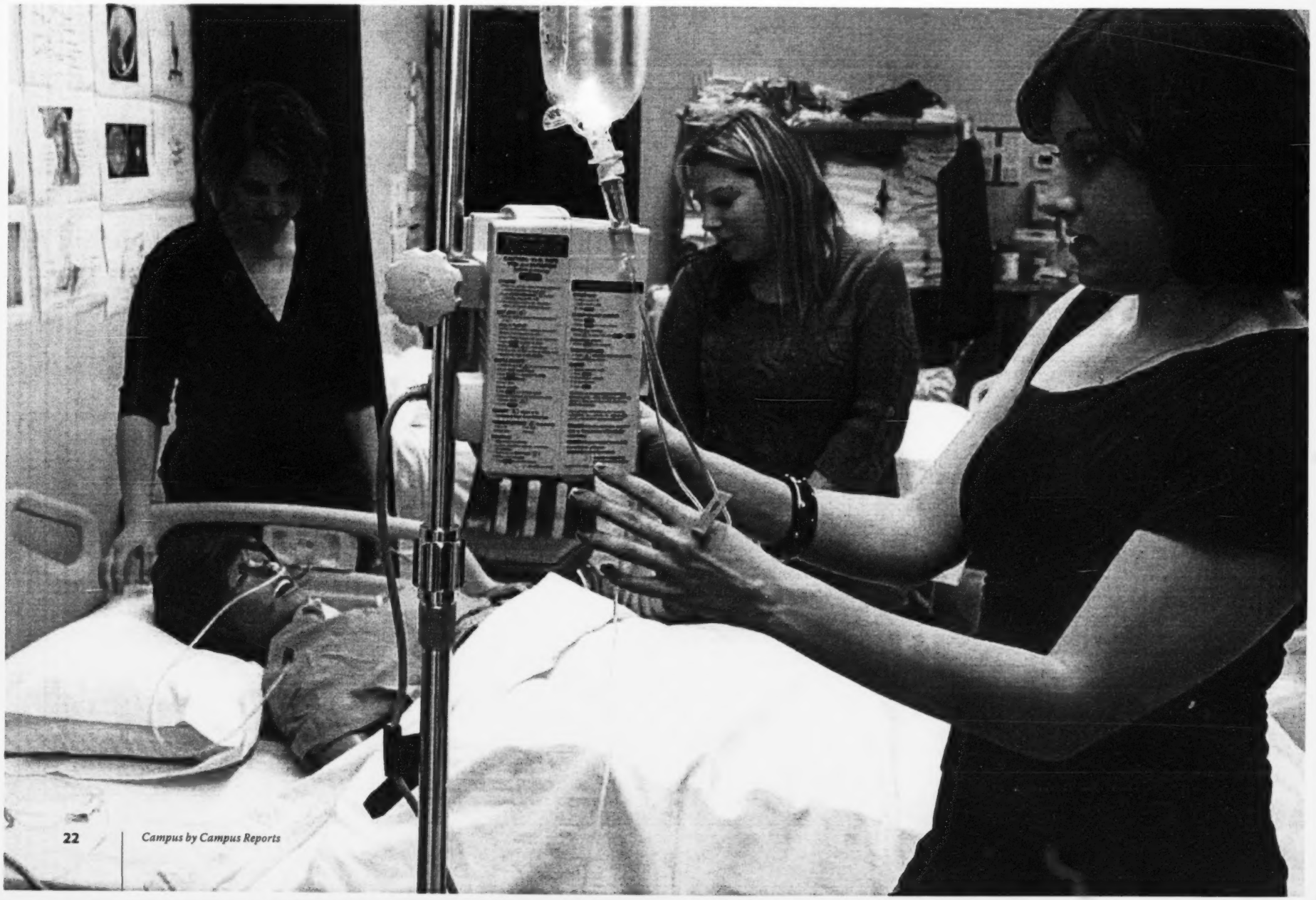
		Actuals									
		2008-2009					2009-2010				
	Program Groups	Student Enrollment			Participant Hours	FLEs	Student Enrollment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	59	211	12	104,093	115.66	118	179	11	142,100	157.89
	Other:	0	30	40	7,385	8.21	1	16	168	3,545	3.94
	Apprenticeship & Trade	3	50		7,348	30.62		42		5,040	21.00
	Total Institute Credit	62	291	52	118,826	154.49	119	237	179	150,685	182.83
	Industry Credit										
	Total Industry Credit	5	1,217	3,776	118,045	491.86	1	1,119	3,421	112,023	466.76
	Workbased Training										
	Total Workbased Training	58			27,840	58.00	6			2,880	6.00
	Non-Credit										
	Total Non-Credit		153	1,258	24,576	102.40		102	858	14,747	61.44
Total Skills Training Credit		125	1,661	5,086	289,287	806.75	126	1,458	4,458	280,335	717.03
Basic Education	**Basic Education Credit**										
	Adult 12	114	49		76,245	84.72	98	39		79,599	88.44
	Adult 10	90	30		78,300	87.00	81	27		59,153	65.73
	Academic GED										
	Total BE Credit	204	79	0	154,545	171.72	179	66	0	138,751	154.17
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training						91	18		32,167	76.59
	General Academic Studies		50		1,462	3.48		48		2,022	4.81
	Literacy					n/a					n/a
	Total BE Non-Credit	0	50	0	1,462	3.48	91	66	0	34,189	81.40
Total Basic Education		204	129	0	156,007	175.20	270	132	0	172,940	235.57
University	***Total University***	9	28		5,187	13.30	8	31		4,095	10.50
Total		**338**	**1,818**	**5,086**	**450,481**	**995.25**	**404**	**1,621**	**4,458**	**457,370**	**963.10**

Technology Enhanced Learning

Southeast Regional College has supported Technology Enhanced Learning (TEL) initiatives for nearly eleven years. The College continues to expand its TEL initiatives by encouraging staff, instructors, and students to make use of broadcast technology, video conferencing, interactive whiteboards and web meetings.

2009-2010 Highlights and Accomplishments

- 75% of University classes were delivered to Estevan and Weyburn students via videoconference and SMART Board technology.
- The College continued to deliver Business and Industry training via videoconference between Weyburn and Estevan campuses. Courses included Ground Disturbance, Transportation of Dangerous Goods, WHMIS, and Oil and Gas Production Accounting.
- SMART Board interactive whiteboards and the appropriate training have been deployed to all campuses.
- A combined total of 16 SIAST, University of Regina, and University of Saskatchewan courses were successfully completed via SCN, serving 75 students throughout the region. Seven SCN special events also attracted 15 learners.



Campus by Campus Reports

2009-2010 Highlights

Weyburn Campus

- The annual Swing for Scholarships Golf Classic was held in Weyburn on September 18th and raised $7,100 in scholarship funding
- Continued to assist the health region with part-time Continuing Care Assistant, Professional Cooking, and Computer training
- Provided Early Childhood Education on a part-time basis for existing and prospective daycare employees
- A Heavy Equipment Operator program in partnership with the City of Weyburn began in June with five students
- Graduates from full-time Trades & Technical programs included Welding (8), Office Education (16), Electrician (10), and Power Engineering (12)
- Hosted a SIAST Info Fair in May with presentations targeted to parents, high school students and teachers, and business leaders
- Attended the annual career fair at the Weyburn Comprehensive School

Estevan Campus

- Delivered a total of 667 industry credit and non-credit courses throughout the year, which accounts for 54% of all College industry training
- Graduated the first class of seven students from the Rig Tech apprenticeship program. A total of four Rig Tech courses were delivered with a combined total of 42 students.
- Launched the Motorcycle Training program as one of only three approved motorcycle training schools in Saskatchewan
- Hosted the ground breaking event and stakeholder meeting for the Saskatchewan Energy Training Institute in November 2009
- Graduates from full-time Trades & Technical programs included Hairstylist (7)
- Participated at the annual Estevan Showcase trade show
- Early Safety Training weeks were held in February and April 2010

Campus by Campus Reports

Satellite Campus Reports

Moosomin & Whitewood Campuses

- Completed the Targeted Initiative for Older Workers (TIOW) program with twelve participants
- Electrician and Adult Basic Education students assisted campus staff with the move
- Scholarship presentations in Whitewood & Moosomin
- Attended trade shows in Moosomin, Whitewood, and Redvers
- Graduates from full-time Trades & Technical programs included Continuing Care Assistant (15) and Electrician (9)
- Delivered Heavy Equipment Operator programs to a total of 16 students in the Indian Head and Grenfell areas

Assiniboia Campus

- The Practical Nursing program completed its first year with 16 students
- Heavy Equipment Operator programs ran in October 2009 and April 2010 with a total of 13 students
- Early Childhood Education programs were delivered in Ogema in partnership with Ogema, Pangman and Bengough daycares
- Successfully delivered a number of personal interest courses in the area of cooking
- Provided safety training courses to 26 youth through the Early Safety Training Program

Early Childhood Education programs were delivered in Ogema in partnership with Ogema, Pangman and Bengough daycares

First Nation Communities

- The Cowessess Practical Nursing graduation ceremony was held in May with 14 graduates
- The Transitioning to work: Cooking & Housekeeping program in Whitewood began in Feb 2010 and concluded with a lunch in Whitewood attended by MLA Hon. Don Toth, MP Ed Komarnicki, Mayor Malcolm Green, and members from Ochapowace First Nation, Ministry of AEEL, and employees of Service Canada
- Programs delivered at Kahkewistahaw First Nation included Heavy Equipment Operator with eight students and an Early Childhood Education course also with 8 students
- Cowessess First Nation received a series of computer training in Fall 2009 and Spring 2010
- Safety training courses were delivered at Ocean Man and Ochapowace First Nations in Winter 2010
- Truck Driver training was delivered at Ochapowace First Nation in March 2010
- Adult Basic Education programs delivered in First Nation communities included Cowessess, Ocean Man, Ochapowace, Piapot (Urban), and Piapot Valley (On-reserve)

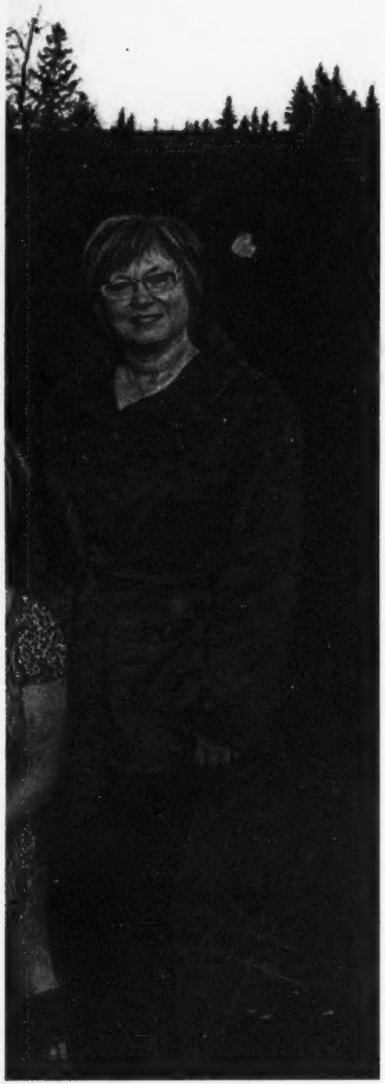
Cowessess First Nation received a series of computer training in Fall 2009 and Spring 2010

I found out about the Heavy Equipment Operator program from Tradewinds and received some funding through CanSask. I had a blast learning how to dig basements and trenches with the excavator. The instructor was awesome and did a really good job showing us the proper techniques.

Lorna—Heavy Equipment Operator

College Services and Business Development teams work together to plan and deliver programs for students and clients at each campus location

Human Resources



ONE OF THE MOST SIGNIFICANT EVENTS at the College in 2009-2010 was the completion of a major restructuring initiative. Key outcomes of the reorganization included the creation of a College Services Division, as well as adjustments to the Student Services and Business Development Divisions.

February 1, 2010 marked the implementation of the new structure for the 8.8 FTE out-of-scope and 50.3 FTE in-scope employees. As such, staff in new positions began numerous training and development activities. Workshops focusing on Supervisory Skills and Leadership Skills were well attended by supervisors and managers who were either new to their position, new to the College, or looking to continually improve in these areas.

The focus of the College's annual staff conference was shifted to provide learning and information sharing opportunities for staff, particularly on instructional issues. During the conference, a Service Awards banquet celebrated years of service milestones for the following staff members:

20 YEARS OF SERVICE	Sherry Jenson
10 YEARS OF SERVICE	Minerva Scammell Trent Jordens Renee Hunt Sharon Ivan
5 YEARS OF SERVICE	Sandra Madigan Debbie Millions Melanie Mantei

Human Resources

Staff Listing

Bonnie Adacsi-Cooke . . . . Program Delivery Associate *(to Feb 1, 2010)*
Sheri-Lynn BeBeau . . . . . Consultant *(to Feb 1, 2010)*
Brian Binns . . . . . Basic Education Coordinator
Norma Bloor . . . . . Executive Offices Secretary *(to Jan 31, 2010)*; Executive Assistant to the President/CEO & Board of Governors *(from Feb 1, 2010)*
Ann Brown. . . . . Admin Support *(from Apr 12, 2010)*
Craig Brown . . . . . President and CEO
Katie Burham . . . . . Instructor, English as Another Language
Barbara Burroughs . . . . . Program Delivery Secretary *(to May 21, 2010)*
Anita Cameron. . . . . Instructor, Basic Education
Lisa Cantlon . . . . . Dean of Academics *(to Sep 30, 2009)*; Special Advisor to the President *(Oct 1, 2009 to Jun 30, 2010)*
Richard Cope. . . . . Instructor, Basic Education
Bonnie Dempsey . . . . . Accounting Clerk *(to Nov 30, 2010)*; Campus Manager *(from Apr 6, 2010)*
Heather Donald . . . . . Instructor, Basic Education
Jennifer Donald. . . . . Program Delivery Secretary
Heather Dorcas. . . . . Student Services Coordinator/Counsellor
Anna Fish . . . . . Instructor, Basic Education
Margaret Fuchs. . . . . Career and Student Services Counsellor
Sherry Garland . . . . . Instructor, Practical Nursing
Helene Giroux . . . . . Instructor, Basic Education
Ivy Goodbrand . . . . . Instructor, Continuing Care Assistant *(from Dec 3, 2009)*
Charlotte Halabuza . . . . . Consultant *(to Feb 1, 2010)*
Laura Hamilton . . . . . Post-secondary Academics Coordinator
Margo Hammett . . . . . Admin Support
Dave Harazny . . . . . Consultant *(to Feb 1, 2010)*; Recruitment & Marketing Coordinator *(from Feb 2, 2010)*
Jackie Harbron . . . . . Instructor, Basic Education
Carrie Harder . . . . . Instructor, English as Another Language
Klint Harder . . . . . IT Services Coordinator
Wayne Harder . . . . . Instructor, Energy Training Institute
David Harmon . . . . . Instructor, Office Education
Jennifer Hawton . . . . . Admin Support
Margaret Hayes. . . . . Instructor, Practical Nursing
Grace Hayward. . . . . Instructor, Practical Nursing
Louise Henry. . . . . Aboriginal Counselor
Cindy Herberholz. . . . . Registration Clerk *(to Feb 1, 2010)*; Division Assistant Academics *(from Feb 2, 2010)*
Jamie Hilts . . . . . Vice President Academics *(from Dec 28, 2009)*
Jody Holzmiller. . . . . Executive Assistant to President & CEO *(to Mar 31, 2010)*; Vice President College Services *(from Apr 1, 2010)*
Del Hunt. . . . . Admin Support
Renee Hunt . . . . . Instructor, Basic Education
Sharon Ivan . . . . . Accounts Receivable Clerk
Sherry Jenson. . . . . Registrar
Audrey Johner . . . . . Business and Industry Secretary *(to Jun 7, 2010)*
Trent Jordens. . . . . Vice President Business Development

Human Resources

Annette Kesslering	Admin Support
Shannon King	Instructor, Basic Education
Belinda Kopp	Program Delivery Secretary and Registration Clerk
Bev Kulach	Instructor, Basic Education and Counsellor
Rhonda Lavender	Instructor, Practical Nursing
Anne Lazurko	Post Secondary Advisor *(to Sep 1, 2009)*
Sandra Madigan	English as Another Language/Literacy Coordinator
Melanie Mantei	Admin Support
Wayne Martin	Facilities Manager
Karen Melle	ETI Consultant
Janice Mielke	Instructor, Practical Nursing
Debbie Millions	Admin Support
Carolyn Murphy	Admin Support
Lorraine Musk	Payroll Clerk
Alvin Nixon	Instructor, Electrical
Carole Olson	Instructor, Basic Education
Sheena Onrait	Marketing Manager *(to Feb 1, 2010)*; Campus Manager *(from Feb 2, 2010)*
Renee Oshowy	Job Start/Future Skills Secretary
Tracy Page	Program Delivery Secretary *(to Feb 1, 2010)*; Campus Manager *(from Feb 2, 2010)*
Cheryl Popplestone	Instructor, Basic Education
Evelyn Prior	Instructor, Basic Education
Dianne Rhodes	Instructor, Practical Nursing
Betty Ribling	Instructor, Basic Education
Karen Senchuk	Admin Support *(to Feb 1, 2010)*; Energy Training Institute Secretary *(Feb 2, 2010)*
Minerva Scammell	Instructor, Continuing Care Assistant *(to Nov 30, 2009)*
Ken Shackel	Consultant
Penny Shauf	Accounts Payable Clerk *(to May 9, 2010)*; Registration Clerk *(from May 10, 2010)*
Chris Sheldon	Instructor, Welding
Dalyn Sidloski	Vice President Finance
Carol Smith-Aubert	Counsellor
Gloria Stevenson	Aboriginal Consultant
Scott Stronge	Instructor, Electrical
Lyn Taylor	Instructor, Practical Nursing
Lynn Tendler	Program Delivery Clerk *(to Feb 1, 2010)*; Campus Manager *(from Feb 2, 2010)*
Randy Uhren	Consultant *(from Apr 6, 2010)*
Don Vatamaniuck	Instructor, Power Engineering
Meagan Vindevoghel	Instructor, Cosmetology
Joedy Wallin	Finance Manager
Jennifer Whitrow	Division Assistant Finance *(from May 1, 2010)*
Robin Williams	Human Resource Director
Donna Windecker	Computer Support Coordinator *(to Feb 1, 2010)*; Registration Clerk *(from Feb 2, 2010)*
Ed Zychkowski	Business Manager

Enrollment Tables by Campus

Southeast Regional College
Comprehensive Enrollment by Program Group—Big Muddy Region

		Actuals									
		2008-2009					2009-2010				
	Program Groups	Student Enrollment			Participant Hours	FLEs	Student Enrollment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	33	41	1	33,330	37.03	53	56	6	50,814	56.46
	Other:		10		1,557	1.73	1	13	33	1,553	1.73
	Apprenticeship & Trade										
	Total Institute Credit	33	51	1	34,887	38.76	54	69	39	52,367	58.19
	Industry Credit										
	Total Industry Credit	5	332	1,163	43,357	180.66	1	325	1,073	37,263	155.26
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		70	276	9,196	38.32		33	254	5,609	23.37
Total Skills Training Credit		38	453	1,440	87,440	257.74	55	427	1,366	95,239	236.82
Basic Education	**Basic Education Credit**										
	Adult 12	88	28		51,463	57.18	98	39		79,598	88.44
	Adult 10	57	24		50,918	56.58	81	27		59,153	65.73
	Academic GED										
	Total BE Credit	145	52	0	102,381	113.76	179	66	0	138,750	154.17
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training						39	2		13,477	32.09
	General Academic Studies										
	Literacy	n/a	n/a	n/a		n/a	n/a	n/a	n/a		n/a
	Total BE Non-Credit										
Total Basic Education		145	52	0	102,381	113.76	179	66	0	138,750	154.17
University	***Total University***	6	17		3,276	8.40	3	18		2,145	5.50
Total		**189**	**522**	**1,440**	**193,097**	**379.90**	**237**	**511**	**1,366**	**236,135**	**396.49**

Enrollment Tables by Campus

Southeast Regional College
Comprehensive Enrollment by Program Group—Souris Moose Mountain Region

		Actuals									
		2008-2009					2009-2010				
	Program Groups	Student Enrollment			Participant Hours	FLEs	Student Enrollment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	6	49	3	20,958	23.29	11	26		12,423	13.80
	Other:		4		462	0.51			20	320	0.36
	Apprenticeship & Trade	3	50		7,348	30.62		42		5,040	21.00
	Total Institute Credit	9	103	3	28,768	54.42	11	68	20	17,783	35.16
	Industry Credit										
	Total Industry Credit		576	2,290	53,936	224.84		553	2,037	54,281	226.17
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		48	400	9,395	39.14		38	297	5,645	23.52
Total Skills Training Credit		9	727	2,693	92,099	318.40	11	659	2,354	77,708	284.85
Basic Education	**Basic Education Credit**										
	Adult 12	2	3		375	0.42					
	Adult 10										
	Academic GED										
	Total BE Credit	2	3	0	375	0.42	0	0	0	0	0.00
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training						49	8		17,078	40.66
	General Academic Studies		16		281	0.67		15		270	0.64
	Literacy	n/a	n/a	n/a		n/a	n/a	n/a	n/a		n/a
	Total BE Non-Credit	0	16	0	281	0.67	49	23	0	17,348	41.30
Total Basic Education		2	19	0	656	1.09	49	23	0	17,348	41.30
University	***Total University***	3	8		1,794	4.60	3	16		1,638	4.20
Total		14	754	2,693	94,549	324.09	63	698	2,354	96,694	330.35

Enrollment Tables by Campus

Southeast Regional College
Comprehensive Enrollment by Program Group—TransCanada Region

		Actuals									
		2008-2009					2009-2010				
	Program Groups	Student Enrollment			Participant Hours	FLEs	Student Enrollment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	20	78	9	37,088	41.21	39	70	4	41,548	46.17
	Other:		16	7	4,838	5.38		1	75	1,232	1.37
	Apprenticeship & Trade										
	Total Institute Credit	20	94	16	41,927	46.59	39	71	79	42,780	47.54
	Industry Credit										
	Total Industry Credit		80	365	9,843	41.04		90	359	14,239	59.33
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		17	240	2,397	9.99		20	171	2,260	9.42
Total Skills Training Credit		20	191	621	54,167	97.62	39	181	609	59,279	116.29
Basic Education	**Basic Education Credit**										
	Adult 12	24	13		24,407	27.12					
	Adult 10	33	6		27,381	30.42					
	Academic GED										
	Total BE Credit	57	19	0	51,788	57.54	0	0	0	0	0.00
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training						3	8		1,612	3.84
	General Academic Studies		34		1,182	2.81		33		1,752	4.17
	Literacy										
	Total BE Non-Credit	0	34	0	1,182	2.81	3	41	0	3,364	8.01
Total Basic Education		57	53	0	52,970	60.35	3	41	0	3,364	8.01
University	***Total University***		2		78	0.20		4		234	0.60
Total		**77**	**246**	**621**	**107,215**	**158.17**	**42**	**226**	**609**	**62,877**	**124.90**

Enrollment Tables by Campus

Southeast Regional College
Comprehensive Enrollment by Program Group—Coteau Region

		Actuals									
		2008-2009					2009-2010				
	Program Groups	Student Enrollment			Participant Hours	FLEs	Student Enrollment			Participant Hours	FLEs
		FT	PT	Cas			FT	PT	Cas		
Skills Training	**Institute Credit**										
	SIAST	0	44	0	12,716	14.13	15	42	1	37,315	41.46
	Other:			33	528	0.59			44	440	0.49
	Apprenticeship & Trade										
	Total Institute Credit	0	44	33	13,244	14.72	15	42	45	37,755	41.95
	Industry Credit										
	Total Industry Credit		149	305	10,883	45.35		66	288	6,241	26.00
	Workbased Training										
	Total Workbased Training										
	Non-Credit										
	Total Non-Credit		16	361	3,589	14.95		8	161	1,233	5.14
Total Skills Training Credit		0	209	699	27,716	75.02	15	116	494	45,229	73.09
Basic Education	**Basic Education Credit**										
	Adult 12										
	Adult 10										
	Academic GED										
	Total BE Credit	0	0	0	0	0.00	0	0	0	0	0.00
	Basic Education Non-Credit										
	Employability/Life Skills										
	English Language Training										
	General Academic Studies										
	Literacy	n/a	n/a	n/a		n/a	n/a	n/a	n/a		n/a
	Total BE Non-Credit										
Total Basic Education		0	0	0	0	0.00	0	0	0	0	0.00
University	***Total University***		1		39	0.10		2		78	0.20
Total		0	210	699	27,755	75.12	15	118	494	45,307	73.29

Performance Tables

Performance Measures
College System

Skills Training – Institute Credit		2009-2010		2008-2009	
		#	FLE	#	FLE
Number of Student Enrollments - expressed in terms of full load equivalents (FLE's) and distinct enrollment		535	182.83	405	154.48
Number of Graduates		344		180	
Number of Completers		173		224	
		%		%	
Participation (Enrollment) Rate %	# of Institute Credit Enrol'ts (FT + PT) / Total # Credit Enrollments (FT + PT)	20.23		18.63	
Graduation Rate	# of Institute Credit Graduates (FT + PT) / Total # of Institute Credit Enrol'ts (FT + PT)	52.81		48.73	
Skills Training – Institute Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrollment) Rate	# of Aboriginal Enrol'ts (FT + PT) / Total # Enrollments (FT + PT)	11.80		11.61	
Graduation Rate of Aboriginal Persons	i) # of Aboriginal Graduates (FT + PT) / Total # of Graduates (FT + PT)	12.77		11.63	
	ii) # of Aboriginal Graduates (FT + PT) / Total # of Aboriginal Enrol'ts (FT + PT)	57.14		48.78	

Performance Tables

Performance Measures
College System

Skills Training – Industry Credit		2009-2010		2008-2009	
		#	FLE	#	FLE
Number of Student Enrollments - expressed in terms of full load equivalents (FLE's)		4541	466.76	4998	491.86
Number of Graduates		4377		4873	
Number of Completers		81		54	
		%		%	
Participation (Enrollment) Rate %	# of Industry Credit Enrol'ts (FT + PT) / Total # Credit Enrollments (FT + PT)	63.64		64.49	
Graduation Rate	# of Industry Credit Graduates (FT + PT) / Total # of Industry Credit Enrol'ts (FT + PT)	94.29		98.04	
Skills Training – Industry Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrollment) Rate	# of Aboriginal Enrol'ts (FT + PT) / Total # Enrollments (FT + PT)	5.09		2.95	
Graduation Rate of Aboriginal Persons	i) # of Aboriginal Graduates (FT + PT) / Total # of Graduates (FT + PT)	3.88		2.84	
	ii) # of Aboriginal Graduates (FT + PT) / Total # of Aboriginal Enrol'ts (FT + PT)	71.93		94.44	

Performance Tables

Performance Measures
College System

Basic Education – ABE Credit		2009-2010		2008-2009	
		#	FLE	#	FLE
Number of Student Enrollments - expressed in terms of full load equivalents (FLE's)		245	154.17	283	171.72
Number of Graduates		47		29	
Number of Completers		111		197	
		%		%	
Participation (Enrollment) Rate %	# of ABE Credit Enrol'ts (FT + PT) / Total # Credit Enrollments (FT + PT)	13.92		14.93	
Emp. Rate from Follow-Up Surveys of FT. Graduates	# of ABE Credit FT Graduates that are working / (# of ABE Cr. FT. Grads that were contacted *minus* # ABE Cr. FT. Grads that went to further training)	62.5		0	
Continued to Further Training Rates of FT. Students	# of ABE Credit FT. Grads that continued to further training / (# of ABE Cr. FT. Graduates contacted *minus* # ABE Cr. FT. Grads employed)	90.91		100.00	
Basic Education – ABE Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrollment) Rate	# of Aboriginal Enrol'ts (FT + PT) / Total # Enrollments (FT + PT)	55.92		50.88	
Graduation Rate of Aboriginal Persons	# of Aboriginal Graduates (FT + PT) / Total # of Graduates (FT + PT)	55.32		51.72	

Performance Tables

Performance Measures
College System

University		2009-2010		2008-2009	
		#	FLE	#	FLE
Number of Student Enrollments - expressed in terms of full load equivalents (FLE's)		39	10.5	37	13.3
Participation (Enrollment) Rate %	# of University Enrol'ts (FT + PT) /Total # Enrollments (FT + PT)	2.22		1.95	
University – Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrollment) Rate	# of Aboriginal Enrol'ts (FT + PT) / Total # Enrollments (FT + PT)	5.13		8.11	

Skills Training – Non-Credit		2009-2010		2008-2009	
		#	FLE	#	FLE
# of Student Enrollments - expressed in terms of full load equivalents (FLE's) and distinct enrollment		960	61.44	1411	102
Number of Completers		952		1383	
		%		%	
Participation (Enrollment) Rate %	# of Skills Training Non-Credit Enrol'ts (FT + PT) / Total # Non-Credit Enrollments (FT + PT)	39.38		75.37	
Skills Training – Non-Credit — Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrollment) Rate	# of Aboriginal Enrol'ts (FT + PT) / Total # Enrollments (FT + PT)	8.82		12.42	

Basic Ed – Non-Credit		2009-2010		2008-2009	
		#	FLE	#	FLE
Number of Student Enrollments - expressed in terms of full load equivalents (FLE's) and distinct enrollment		157	81.4	50	3.48
Number of Completers		157		46	
		%		%	
Participation (Enrollment) Rate %	# of Basic Ed Non-Credit Enrol'ts (FT + PT) / Total # Non-Credit Enrollments (FT + PT)	60.62		24.63	
Basic Ed Non-Credit- Aboriginal Persons Statistics		%		%	
Aboriginal Participation (Enrollment) Rate	# of Aboriginal Enrol'ts (FT + PT) / Total # Enrollments (FT + PT)	11.46		20.00	

Performance Tables

Equity Participation Enrollments by Program Group

	Program Groups	Actuals 2008-2009												
		Aboriginal			Visible Minority			Disability			Total Enrollment			
		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	
Skills Training	**Institute Credit**													
	SIAST	1	31	1		9	1		5	1	49	211	12	
	Other:		9	4		4	1					30	40	
	Apprenticeship & Trade										3	50		
	Total Institute Credit	1	40	5	0	13	2	0	5	1	52	291	52	
	Industry Credit													
	Total Industry Credit	2	34	104		8	37		13	39	5	1,217	3,776	
	Non-Credit													
	Total Non-Credit		19	57		5	15		1	8		153	1,258	
Total Skills Training Credit		3	93	166	0	26	54	0	19	48	57	1,661	5,086	
Basic Education	**Basic Education Credit**													
	Adult 12	45	3		4	1		5			114	49		
	Adult 10	73	23		4	3		5	1		90	30		
	Academic GED													
	Total BE Credit	118	26	0	8	4	0	10	1	0	204	79	0	
	Basic Education Non-Credit													
	Employability/Life Skills													
	English Language Training													
	General Academic Studies		10			1			1			50		
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a				
	Total BE Non-Credit	0	10	0	0	1	0	0	1	0	0	50	0	
Total Basic Education		118	36	0	8	5	0	10	2	0	204	129	0	
University	***Total University***		3						2		9	28		
Total		121	132	166	8	31	54	10	23	48	270	1,818	5,086	

Actuals 2009-2010												
	Aboriginal			Visible Minority			Disability			Total Enrollment		
	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
	12	28	2	3	8	1	1	6	1	118	179	11
			14		1	6			1	1	16	168
		2									42	
	12	30	16	3	9	7	1	6	2	119	237	179
		57	104		16	39		13	42	1	1,119	3,421
		9	53		3	18			11		102	858
	12	96	173	3	28	64	1	19	55	120	1,458	4,458
	55	14		3	1		4	1		98	39	
	52	16			4		5	1		81	27	
	107	30	0	3	5	0	9	2	0	179	66	0
				1						91	18	
		18			4						48	
	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a			
	0	18	0	1	4	0	0	0	0	91	66	0
	107	48	0	4	9	0	9	2	0	270	132	0
		2						3		8	31	
	119	**146**	**173**	**7**	**37**	**64**	**10**	**24**	**55**	**398**	**1,621**	**4,458**

> The EAL classes really fulfilled my needs, and the people working at the College were always supportive and ready to give me a hand on whatever I needed help with, for example filing taxes, tips on how to start a credit history, etc. In short, the program gave me the tools to find a better job, and the College staff gave me a glimpse of how welcoming Canadians can be. Believe me, those things are greatly appreciated by any newcomer like me.
>
> ***Virginia—English as Another Language***

Performance Tables

Student Success by Program Group

		Actuals 2008-2009											
		Total Student Completed			Total Student Graduated			Total Employed			Going on to Further Education		
	Program Groups	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	**Institute Credit**												
	SIAST	2	164	4	55	48	8	38	9			2	
	Other:		14	40		16							
	Apprenticeship & Trade				3	50							
	Total Institute Credit	2	178	44	55	64	8	38	9	0	0	2	0
	Industry Credit												
	Total Industry Credit		26	28	1	1,197	3,675						
	Workbased Training												
	Total Workbased Training												
	Non-Credit												
	Total Non-Credit		149	1,234									
Total Skills Training Credit		2	353	1,306	56	1,261	3,683	38	9	0	0	2	0
Basic Education	**Basic Education Credit**												
	Adult 12	92	32		13	1			4		33	5	
	Adult 10	65	8		15						42	3	
	Academic GED												
	Total BE Credit	157	40	0	28	1	0	0	4	0	75	8	0
	Basic Education Non-Credit												
	Employability/Life Skills												
	English Language Training												
	General Academic Studies		46										
	Literacy												
	Total BE Non-Credit	0	46	0	0	0	0	0	0	0	0	0	0
Total Basic Education		157	86	0	28	1	0	0	4	0	75	8	0
University	***Total University***	9	28										
Total		168	467	1,306	84	1,262	3,683	38	13	0	75	10	0

NOTE—Employed and further education data is incomplete for skills training as not all programs have follow-up done.

N/A = not available

Completed = the total number of students who completed course requirements or remained to the end of the program

Graduated = the number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution

Actuals 2009-2010												
	Total Student Completed			Total Student Graduated			Total Employed			Going on to Further Education		
	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
	10	129	7	83	54	4	40	5		3		
	1	10	16		9	152						
					42							
	11	139	23	83	63	156	40	5		3		
	1	50	30		1,056	3,321						
		102	850									
	12	291	903	83	1,119	3,477	40	5	0	3	0	0
	59	14		14	2		10	7		34	4	
	36	2		31						49	2	
	95	16	0	45	2	0	10	7	0	83	6	0
	91	18										
		48										
	91	66	0	0	0	0	0	0	0	0	0	0
	186	82	0	45	2	0	10	7	0	83	6	0
		31										
	198	404	903	128	1,121	3,477	50	12	0	86	6	0

Performance Tables

Equity Participation Completers and Graduates by Program Group

		Actuals																	
		2008-2009									2009-2010								
		Aboriginal			Visible Minority			Disability			Aboriginal			Visible Minority			Disability		
	Program Groups	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G
Skills Training	**Institute Credit**																		
	SIAST	33	20	12	10	7	3	6	3	3	42	17	22	12	5	7	8	3	4
	Other:	13	4	9	5	1	4				14	1	13	7	3	5	1		1
	Apprenticeship & Trade										2		2						
	Total Institute Credit	46	24	21	15	8	7	6	3	3	58	18	37	19	8	12	9	3	5
	Industry Credit																		
	Total Industry Credit	140		134	45	1	43	52	1	51	161	17	141	55	2	54	55	3	50
	Workbased Training																		
	Total Workbased Training																		
	Non-Credit																		
	Total Non-Credit	76	74		20	19		9	9		62	61		21	20		11	11	
Total Skills Training Credit		262	98	155	80	28	50	67	13	54	281	96	178	95	30	66	75	17	55
Basic Education	**Basic Education Credit**																		
	Adult 12	48	37	4	5	5		6	4	2	69	35	6	4	2		5	3	1
	Adult 10	96	59	11	7	3	1	6	4	1	68	22	20	4			6	3	3
	Academic GED																		
	Total BE Credit	144	96	15	12	8	1	12	8	3	137	57	26	8	2	0	11	6	4
	Basic Education Non-Credit																		
	Employability/Life Skills																		
	English Language Training													1	1				
	General Academic Studies	10	8		1	1		1	1		18	18		4	4				
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	10	8	0	1	1	0	1	1	0	18	18	0	5	5	0	0	0	0
Total Basic Education		154	104	15	13	9	1	13	9	3	155	75	26	13	7	0	11	6	4
University	***Total University***	3	3					2	2		2	1					3	3	
Total		419	205	170	93	37	51	82	24	57	438	172	204	108	37	66	89	26	59

n/a = not available

E = total enrollment

C = Completers (the total number of students who completed course requirements or remained to the end of the program)

G = graduates (the total number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution)

Performance Tables

Southeast Regional College
Workbased Training

Program Year	Distinct Employers	Contracts	Distinct Trainees	Trainee Outcomes				Ministry Funding (Paid Dollars)
				In Progress	Completed Successfully	Completed Unsuccessfully	Did Not Complete	
2006-07	118	142	588	0	508	30	50	$1,725,882.80
2007-08	117	145	530	0	443	31	56	$1,891,627.01
2008-09	116	157	401	0	351	18	32	$1,730,786.48
2009-10	31	34	68	0	57	2	9	$308,925.51

NOTES:

Program Year is based on contract start date between July 1st and June 30th of a given year.

Results include both Workbased Training for the Unemployed (WTU) and Workbased Training for the Employed (WTE) contracts.

Ministry Funding includes dollars paid to employer and then reimbursed by the Ministry of Advanced Education, Employment and Immigration excluding any administration fees.

All counts of Trainees are based upon unique individuals.

Financial Statements 2009–2010

Southeast Regional College
Statement of Management Responsibility

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles and are in compliance with the provisions of legislation and related authorities. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. Financial statements are not precise because they include certain amounts based on estimates and judgments.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, the management has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

The Board of Governors of the College is responsible for the review and approval of the financial statements, and ensures management fulfils it financial reporting responsibilities. The Board meets with management and with the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Board with and without the presence of management.

The financial statements have been audited by Dillon, Hillstead, Melanson, CGA Prof. Corp., Certified General Accountants. The Auditors' Report outlines the scope of their examination and provides their opinion on the fairness of the presentation of the information in the financial statements.

President

September 1, 2010

Director, Finance and Administration

Auditor's Report

To the Directors of Southeast Regional College:

We have audited the statement of financial position of Southeast Regional College as at June 30, 2010, and the statements of operations, changes in net assets and cash flows for the year then ended. The College is responsible for preparing these Financial Statements for the Treasury Board's approval. Our responsibility is to express an opinion on these Financial Statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the Financial Statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall Financial Statement presentation.

In our opinion, these Financial Statements present fairly, in all material respects, the financial position of the College as at June 30, 2010, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Dillon, Hillstead, Melanson, CGA Prof. Corp.

Certified General Accountants

Weyburn, Saskatchewan
September 2, 2010

Southeast Regional College
Statement of Financial Position
as at June 30, 2010

Statement 1

	2010			2009
	Operating Fund	Capital Fund	Total	Total
Assets				
Current Assets				
Cash and temporary investments	$ 15,251,339	$ -	$ 15,251,339	$ 1,345,731
Accounts receivable *(note 3)*	1,075,969	-	1,075,969	793,514
Prepaid expenses	151,261	-	151,261	276,343
	16,478,569	-	16,478,569	2,415,588
Non-Current Assets				
Capital assets *(note 4)*	-	1,413,074	1,413,074	541,602
	-	1,413,074	1,413,074	541,602
	$ 16,478,569	$ 1,413,074	$ 17,891,643	$ 2,957,190
Liabilities				
Current Liabilities				
Accrued salaries and benefits *(note 5)*	$ 261,067	$ -	$ 261,067	$ 204,914
Accounts payable and accrued liabilities	285,339	-	285,339	220,493
Unearned revenue *(note 6)*	1,371,324	-	1,371,324	884,704
	1,917,730	-	1,917,730	1,310,111
Net Assets				
Invested in capital assets	-	1,413,074	1,413,074	541,602
Externally restricted *(note 7)*	14,022	-	14,022	12,239
Internally restricted *(note 7)*	14,244,080	-	14,244,080	797,887
Unrestricted	302,737	-	302,737	295,351
	14,560,839	1,413,074	15,973,913	1,647,079
	$ 16,478,569	$ 1,413,074	$ 17,891,643	$ 2,957,190

Sheila Sterling
Approved on behalf of the Board

Judith A. Jones
Approved on behalf of the Board

See accompanying notes

Southeast Regional College
Statement of Operations

for the year ended June 30, 2010

Statement 2

	Operating Fund			Capital Fund		Total	Total
	Budget 2010 *(note 8)*	2010	2009	2010	2009	2010	2009
Revenues *(Schedule 1)*							
Provincial Government	$ 5,792,589	$ 5,439,976	$ 5,442,863	$ 14,401,390	$ 132,000	**$ 19,841,366**	$ 5,574,863
Federal Government	-	19,979	-	-	-	**19,979**	-
Other revenue	4,098,259	3,317,278	3,207,118	56,949	-	**3,374,227**	3,207,118
	9,890,848	8,777,233	8,649,981	14,458,339	132,000	**23,235,572**	8,781,981
Expenses *(Schedule 2)*							
Agency contracts	2,142,776	1,421,093	1,817,149	-	-	**1,421,093**	1,817,149
Amortization	277,730	-	-	288,953	270,834	**288,953**	270,834
Equipment	396,602	331,507	269,551	(16,681)	-	**314,826**	269,551
Facilities	359,875	348,300	318,890	-	-	**348,300**	318,890
Information technology	178,917	188,059	180,467	-	-	**188,059**	180,467
Operating *(Schedule 3)*	1,666,437	1,597,094	1,348,861	-	-	**1,597,094**	1,348,861
Personal services	4,924,752	4,750,413	4,433,100	-	-	**4,750,413**	4,433,100
	9,947,089	8,636,466	8,368,018	272,272	270,834	**8,908,738**	8,638,852
Excess (Deficiency) of revenues over expenses	$ (56,241)	$ 140,767	$ 281,963	$ 14,186,067	$ (138,834)	**$ 14,326,834**	$ 143,129

See accompanying notes

Southeast Regional College
Statement of Changes in Net Assets

Statement 3

for the year ended June 30, 2010

	2010			2010	2009
	Invested in capital assets	Restricted	Unrestricted	**Total**	Total
Excess of revenues over expenses	$ 14,186,067	$ -	$ 140,767	**$ 14,326,834**	$ 143,129
Net assets, beginning of year	541,602	810,126	295,351	**1,647,079**	1,503,950
Interfund transfers:					
Invested in capital assets	(13,314,595)	(159,760)	13,474,355	-	-
Externally imposed restrictions *(note 7)*	-	1,783	(1,783)	-	-
Internally imposed restrictions *(note 7)*	-	13,605,953	(13,605,953)	-	-
Net assets, end of year	$ 1,413,074	$ 14,258,102	$ 302,737	**$ 15,973,913**	$ 1,647,079

Restricted details:

	Beginning Balances	To Restricted	From Restricted	Ending Balance
Externally Restricted				
Saskatchewan Building Officials Reserve	$ 12,239	$ 1,783	$ -	$ 14,022
Internally Restricted				
Information technology fund	$ 34,746	$ -	$ 34,746	$ -
Facility fund	476,023	-	-	476,023
Building code training for Canadians fund	40,000	-	-	40,000
Training ground consultant fund	43,014	-	43,014	-
Research and development fund	82,000	85,000	82,000	85,000
Confined space truck and trailer fund	122,104	30,000	-	152,104
Saskatchewan Energy Training Institute fund	-	13,390,953	-	13,390,953
Re-brand fund	-	100,000	-	100,000
	797,887	13,605,953	159,760	14,244,080
Total Restricted	$ 810,126	$ 13,607,736	$ 159,760	$ 14,258,102

See accompanying notes

Southeast Regional College
Statement of Cash Flows

Statement 4

for the year ended June 30, 2010

	2010	2009
Cash flows (used in) from operating activities		
Excess of revenues over expenses	**$ 14,326,834**	$ 143,129
Amortization of capital assets	**288,953**	270,834
	14,615,787	413,963
(Increase) Decrease in accounts receivable	**(282,455)**	183,919
Decrease (Increase) in prepaid expenses	**125,082**	(166,924)
Increase in accrued salaries and benefits	**56,153**	10,986
Increase (Decrease) in accounts payable and accrued liabilities	**64,846**	(337,971)
Increase in unearned revenue	**486,620**	289,703
Cash provided by operating activities	**15,066,033**	393,676
Cash flows used in investing activities		
Purchase of capital assets	**(1,160,425)**	(93,924)
Cash used in investing activities	**(1,160,425)**	(93,924)
Net increase in cash and temporary investments	**13,905,608**	299,752
Cash and temporary investments, beginning of year	**1,345,731**	1,045,979
Cash and temporary investments, end of year	**$ 15,251,339**	$ 1,345,731
Cash	**$ 14,477,488**	$ 571,880
Temporary investments	**773,851**	773,851
	$ 15,251,339	$ 1,345,731

See accompanying notes

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

1. GENERAL INFORMATION

The Southeast Regional College offers educational services and programs under the authority of Section 14 of *The Regional Colleges Act*. The Board of the Southeast Regional College is responsible for administering and managing the educational affairs of the College in accordance with *The Regional Colleges Act* and its regulations.

The College's objectives are to promote the social, economic and cultural development of Southeastern Saskatchewan by facilitating learning options in partnership with community groups and businesses.

2. SIGNIFICANT ACCOUNTING POLICIES

Pursuant to standards established by the Public Sector Accounting Board, the College is classified as a government not-for-profit organization. These financial statements have been prepared in accordance with Canadian generally accepted accounting principles applicable to not-for-profit entities and include the following significant policies:

a) Fund Accounting

Funds are a separate self-balancing set of accounts for each accounting entity established within the accounting system, which segregate the transactions of a particular activity, as follows:

i. The Operating Fund accounts for the organization's programs delivery and administrative activities. The fund reports unrestricted resources and restricted operating and program grants.

ii. The Capital Fund reports the assets, liabilities, revenues and expenses related to the capital assets of the College.

b) Revenue Recognition

The College follows the restricted fund method of accounting for contributions. Restricted contributions related to general operations are recognized as revenue of the Operating Fund, in the year to which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund, in the year received.

Unrestricted contributions are recognized as revenue in the year received or receivable, if the amount to be received can be reasonably estimated, and collection is reasonably assured.

Investment income earned from the resources of internally restricted funds, is recorded as income in the Operating Fund.

Tuition, fee and contractual revenue is recognized as revenue of the Operating Fund in the period in which the related services are provided.

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

c) Capital Assets

Purchased property, plant and equipment are recorded at cost. Contributed capital assets are recorded at fair market value at the date of contribution. Amortization is provided on a straight line basis over the estimated useful lives of the assets, and recorded as an expense in the capital fund, for the categories listed below:

Leasehold improvements	**Over the life of the lease to which they relate**
Program equipment and office equipment	5 years
Computer hardware and systems software	3 years
Office furniture	10 years
Buildings	20 years

d) Use of estimates

These statements are prepared in accordance with Canadian generally accepted accounting principles. These principles require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates. Differences are reflected in current operations when identified.

3. ACCOUNTS RECEIVABLE

Accounts receivable are composed of the following:

	2010	2009
	$	$
Saskatchewan Advanced Education, Employment and Immigration	**423,258**	443,662
Provincial government - other	**44,939**	2,900
Other	**647,176**	369,100
Allowance for doubtful accounts	**(39,404)**	(22,148)
	1,075,969	793,514

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

4. Capital Assets

	Cost	Accumulated Amortization	Net book value	
			2010	2009
	$	$	$	$
Buildings	1,142,433	67,218	**1,075,215**	219,900
Leasehold improvements	1,405,169	1,285,475	**119,694**	190,128
Program equipment	674,481	537,567	**136,914**	78,382
Computer hardware	1,191,601	1,123,871	**67,730**	36,407
Office equipment	17,342	17,342	-	-
Office furniture	98,061	84,541	**13,520**	16,785
System software	50,065	50,065	-	-
	4,579,152	3,166,079	**1,413,073**	541,602

5. Accrued Salaries and Benefits

Accrued salaries and benefits of $261,067 (2009 - $204,914) representing retroactive salary adjustments and vacation earned by employees but not yet paid, has been calculated and recorded in the accounts.

6. Unearned Revenue

Unearned revenue represents restricted funding for operating grants and program payments received in the current period, for operations of the subsequent period as follows:

	2010	2009
	$	$
Saskatchewan Advanced Education, Employment and Immigration	**1,284,494**	829,484
Other	**86,830**	55,220
	1,371,324	884,704

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

7. RESTRICTIONS ON NET ASSETS

The Board of Governors has placed internal restrictions on certain net assets to be used for future expenditures as indicated on Statement 3. These internally restricted amounts are not available for other purposes without approval of the Board of Governors.

Under the agreement with the Saskatchewan Building Officials Association, for the delivery of the Building Code Training for Canadians program, a portion of the exam fees paid by students is to be set aside, in an externally restricted fund, for future revision and development of the program.

8. BUDGET AMOUNTS

The budget amounts on the financial statements were prepared by Regional College Management and approved by the Board of Governors on May 4, 2009. The Minister approved the budget on September 18, 2009.

9. RELATED PARTY TRANSACTIONS

Included in these financial statements are revenues and expenditures resulting from routine operating transactions conducted at agreed rates with various Crown controlled ministries, agencies and corporations, with which the College is related. Account balances resulting from these transactions are included in the statements of financial position and operations. These transactions are settled on normal trade terms. Transactions with related parties, incorporated in these financial statements, include the following:

Significant payments to related parties during the fiscal year:

	2010	2009
	$	$
Association of Saskatchewan Regional Colleges	**26,500**	60,071
Government of Saskatchewan - other	**7,846**	13,006
Saskatchewan Regional Colleges	**23,860**	13,140
Saskatchewan Institute of Applied Sciences and Technology	**531,590**	580,417
Saskatchewan Ministry of Government Services	**77,770**	69,772
SaskTel	**91,216**	90,800
SaskEnergy	**3,991**	6,808
Southeast Education Foundation	**81,287**	27,136
Tourism Saskatchewan	**67,683**	-
University of Regina	**35,972**	42,657
Workers' Compensation Board	**27,343**	41,537

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

Significant receipts from related parties, with the exception of Saskatchewan Advanced Education, Employment and Immigration receipts that are detailed in Schedule 1, during the fiscal year:

	2010	2009
	$	$
Apprenticeship and Trade Certification Commission	**43,008**	111,136
Saskatchewan Agriculture – Canadian agricultural skills service	**-**	411,040
Saskatchewan Finance	**2,107**	15,120
Saskatchewan Highways and Infrastructure	**6,718**	6,970
Saskatchewan Regional Colleges	**22,421**	87,167
Saskatchewan Student Financial Aid - Merit Scholarship	**12,125**	6,125
Sask Energy	**32,159**	-
Sask Power	**138,723**	132,124
SaskTel	**17,722**	75,174
Saskatchewan Institute of Applied Sciences and Technology	**30,228**	25,255
Southeast Education Foundation	**16,488**	57,407
Workers' Compensation Board	**14,122**	31,681

Significant accounts payable to related parties as at June 30/10:

	2010	2009
	$	$
Saskatchewan Ministry of Government Services	**725**	7,963
Southeast Education Foundation	**-**	14,498

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

Significant accounts receivable from related parties, with the exception of Saskatchewan Advanced Education, Employment and Immigration receipts that are detailed in Schedule 1, as at June 30/10:

	2010	2009
	$	$
Apprenticeship and Trade Certification Commission	**44,191**	200
Saskatchewan Regional Colleges	**4,710**	5,058
Saskatchewan Institute of Applied Sciences and Technology	**22,667**	3,281
SaskPower	**8,865**	23,280
Southeast Education Foundation	**21,807**	575

10. FINANCIAL INSTRUMENTS

Effective July 1, 2007, the College adopted the recommendations of the Canadian Institute of Chartered Accountants (CICA) Handbook Section 3855 – Financial Instruments – Recognition and Measurement. Under these new standards, all financial assets and financial liabilities must be identified and classified. This classification determines how each financial instrument is measured. The College's financial instruments and their classification are as follows:

Financial Instrument	Classification
Cash	Held for trading
Accounts receivable	Loans and receivables
Temporary investments	Held for trading
Accrued salaries and benefits	Other liabilities
Accounts payable and accrued liabilities	Other liabilities
Unearned revenue	Other liabilities

Held for trading financial assets and liabilities are measured at fair value. Changes in the fair value are recognized in the Statement of Operations and Changes in Net Assets. Loans and receivables and other financial liabilities are measured at amortized cost. Due to their short term nature, the amortized cost of these instruments approximates their fair value. This change in accounting policy did not have a significant impact on the College's financial statements at the time of adoption.

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

Effective July 1, 2008, the College adopted CICA Handbook sections 3862 – Financial Instruments – Disclosure, and 3863 – Financial Instruments – Presentation. Section 3862 provides standards for disclosure of the risks arising from financial instrument to which the College is exposed, and how the risks are managed by the College. Section 3863 provides standards for the presentation of financial instruments and non-financial instrument derivatives. Neither of these changes in accounting policy had a significant impact on the College's financial statements at the time of adoption.

11. FINANCIAL INSTRUMENTS RISKS

The College is exposed to credit risk from non-payment of accounts receivable. Credit risk is minimal for amounts due from Saskatchewan Advanced Education, Employment and Immigration and other amounts due from the Provincial Government. All other receivables are reported at estimated net realizable value.

12. PENSION PLANS

Employees of the College are members of the Teachers' Superannuation Plan, the Saskatchewan Teachers Retirement Plan or a defined contribution plan established by the Southeast Regional College. The College's obligations under these arrangements are limited to matching employee's contributions of the defined contribution plan established by the Southeast Regional College. Pension contributions for 2010 totaled $159,154 (2009 - $151,018).

13. LEASE COMMITMENTS

The College has obligations for leases of office equipment and premises. Future minimum payments for the next five years total $1,462,889 with the following annual payments:

Year	$
2010-11	444,159
2011-12	322,807
2012-13	256,748
2013-14	217,725
2014-15	221,450

Southeast Regional College
Notes to the Financial Statements
for the year ended June 30, 2010

14. CONTROLLED AND RELATED ENTITIES

The Southeast Regional College controls the Southeast Education Foundation but the financial information of the related entity has not been reported on a consolidated basis in these statements. Therefore, per Section 4450, paragraph 22, of the CICA handbook the following information, as at June 30, 2010, has been disclosed for the Southeast Education Foundation.

Total Assets	$84,998
Liabilities	19,545
Net assets	65,453
Revenues	114,569
Expenses	93,563
Cash flows, operating	39,656
Cash flows, financing	0
Cash flows, investing	(21)
Restricted funds, endowment	11,585
Restricted funds, community chest	0

Accounting policies of the related entity are the same but the year end statements of the Southeast Education Foundation are reviewed, not audited, by Dillon, Hillstead, Melanson, CGA Professional Corp., the same external firm that audits Southeast Regional College.

Southeast Regional College
Schedule of Operating Fund Revenues by Function
for the year ended June 30, 2010

	2010				
	General	Skills Training		Basic Education	
		Credit	Non-credit	Credit	Non-credit
Provincial Government					
Saskatchewan Advanced Education, Employment and Immigration					
Base grant	$ 2,986,806	$ 52,195	$ -	$ -	$ -
Program payments	-	1,109,106	-	996,820	-
Other	18,223	98,135	-	1,031	-
	3,005,029	1,259,436	-	997,851	-
Other Provincial	-	80,976	-	-	-
	3,005,029	1,340,412	-	997,851	-
Federal Government					
Projects	-	-	-	19,979	-
Other Revenue					
Admin recovery	-	-	-	-	-
Contracts	5,000	425,664	61,106	-	7,695
Interest	66,387	-	-	-	-
Rents	22,781	100	-	-	-
Resale items	(341)	303,867	15,764	1,320	1,828
Tuitions	-	2,204,236	100,416	7,418	2,975
Other	64,318	-	-	-	-
	158,145	2,933,867	177,286	8,738	12,498
Total revenues	3,163,174	4,274,279	177,286	1,026,568	12,498
Total expenses *(Schedule 2)*	3,733,550	3,316,996	119,650	1,026,283	10,219
Excess (deficiency) of revenues over expenses	$ (570,376)	$ 957,283	$ 57,636	$ 285	$ 2,279

Schedule 1

2010			2010	2010	2009
University	Services			Budget *(note 8)*	
Credit	Learner Support	Counsel	**Total**	Total	Total
$ -	$ -	$ -	**$ 3,039,001**	$ 3,085,621	$ 2,650,842
-	-	-	**2,105,926**	2,051,144	2,025,632
-	-	96,684	**214,073**	630,064	639,969
-	-	96,684	**5,359,000**	5,766,829	5,316,443
-	-	-	**80,976**	-	126,420
-	-	96,684	**5,439,976**	5,766,829	5,442,863
-	-	-	**19,979**	-	-
-	-	-	-	-	-
-	-	-	**499,465**	409,350	523,665
-	-	-	**66,387**	40,000	27,583
-	-	-	**22,881**	5,755	8,482
-	-	54	**322,492**	403,664	357,876
26,690	-	-	**2,341,735**	3,230,916	2,282,831
-	-	-	**64,318**	8,575	6,681
26,690	-	54	**3,317,278**	4,098,260	3,207,118
	-				
26,690	-	96,738	**8,777,233**	9,865,089	8,649,981
67,516	122	362,130	**8,636,466**	9,669,360	8,368,018
$ (40,826)	$ (122)	$ (265,392)	**$ 140,767**	$ 195,729	$ 281,963

Southeast Regional College
Schedule of Operating Fund Expenses by Function
for the year ended June 30, 2010

	2010				
	General	Skills Training		Basic Education	
		Credit	Non-credit	Credit	Non-credit
Agency contracts	$ -	$ 1,270,877	$ 64,358	$ 10,888	$ 2,512
Equipment	96,710	211,391	17,027	6,379	-
Facilities	195,735	114,267	738	29,602	-
Information technology	179,676	5,500	-	2,883	-
Operating *(Schedule 3)*	767,518	656,317	26,933	97,264	2,732
Personal services	2,493,911	1,058,644	10,594	879,267	4,975
	$ 3,733,550	$ 3,316,996	$ 119,650	$ 1,026,283	$ 10,219
			$ 3,436,646		$ 1,036,502

Schedule 2

2010			2010	2010	2009
University	Services			Budget *(note 8)*	
Credit	Learner Support	Counsel	**Total**	Total	Total
$ 56,892	$ -	$ 15,566	**1,421,093**	$ 2,142,776	$ 1,817,149
-	-	-	**331,507**	396,602	269,551
-	-	7,958	**348,300**	359,875	318,890
-	-	-	**188,059**	178,917	180,467
9,149	122	37,059	**1,597,094**	1,666,437	1,348,861
1,475	-	301,547	**4,750,413**	4,924,753	4,433,100
$ 67,516	$ 122	$ 362,130	**$ 8,636,466**	$ 9,669,360	$ 8,368,018
		$ 362,252			

Southeast Regional College
Schedule of Operating Expenses

Schedule 3

for the year ended June 30, 2010

	2010	2010 Budget *(note 8)*	2009
	Total	Total	Total
Advertising	**$ 214,175**	$ 221,340	$ 226,296
Association fees and dues	**20,696**	24,925	19,528
Bad debts	**21,790**	62,001	(2,910)
Financial services	**16,993**	11,326	13,920
In-service	**62,102**	109,254	69,471
Insurance	**13,700**	23,440	22,967
Materials and supplies	**391,193**	305,348	255,711
Printing and copying	**15,949**	47,403	36,523
Professional services	**151,357**	128,960	127,459
Resale items	**353,909**	334,521	289,724
Subscriptions	**754**	2,443	1,132
Telephone and fax	**81,559**	98,095	82,849
Travel	**209,995**	217,071	191,858
Other	**42,922**	80,310	14,333
	$ 1,597,094	$ 1,666,437	$ 1,348,861

Glossary of Terms

Program Groups:

Institute Credit–education and training which leads to a credential i.e. certificate, diploma, degree; from a recognized credit-granting institution.

Industry Credit–education and training which leads to a credential that is recognized by an industry association or sector, regulatory body or licensing agency.

Non-Credit–education and training that does not result in credentials or certification but meets the specific needs identified for an industry(s), group(s), firm(s) or sector(s) or leads to or enhances a person(s)/group(s) employability or enhances community and/or social development or develops hobby, leisure and recreation skills.

Basic Education Credit–academic skills development that leads to certification at a grade 10 12 level or prepares individuals to write the GED exams.

Basic Education Non-credit–enhances an individual's reading, writing, and numeracy skills or develops personal and life skills necessary for employment activities or teaches English as a second language.

Student Enrollments: total number of unique students enrolled in program session(s) or course(s) within program sessions that are part of a specific Program Group.

Full-time Student: is defined as one who is taking courses that collectively require a minimum of 18 hours of scheduled class time per week for a minimum period of 12 weeks. There are two exceptions to this definition:

(a) for Apprenticeship and Trade: a complete level (depending on the trade) is required; and
(b) for university courses: a minimum of 234 hours of scheduled class time for the academic year.

Part-time Student: is defined as (a) one who is taking courses of less than 12 weeks duration, even if they collectively require more than 18 hours of scheduled class time per week; or (b) one who is taking courses that are at least 12 weeks in duration but collectively require less than 18 hour of scheduled class time per week.

Casual Student: is defined as one who is taking courses within a program group that collectively total less than 30 hours of scheduled class time.

Participant Hours: is defined as the total time (in hours) all students are actively involved in a program (courses) of study.

Full Load Equivalents (FLE): is defined as the total participant hours divided by the accepted full-load equivalent factor for a program group. Full Load Equivalents are calculated as follows:

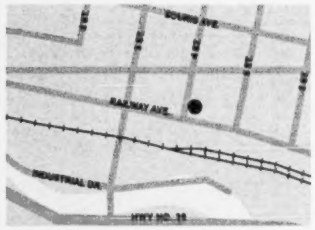
Institute Credit: 1 FLE = 900 participant hours
Industry Credit: 1 FLE = 240 participant hours
Non Credit: 1 FLE = 240 participant hours
BE Credit: 1 FLE = 900 participant hours
BE Non Credit: 1 FLE = 420 participant hours
University: 1 FLE = 390 participant hours

Completers: students who remained to the end of the program.
Graduates: students who completed all course requirements resulting in certification of training by a recognized body.

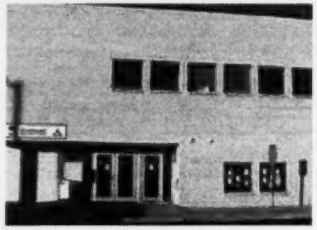
Program Delivery Centre: an established entity (campus, learning centre, office) that coordinates the delivery of programs and courses of a defined geographic area within the College region.

Campus Locations

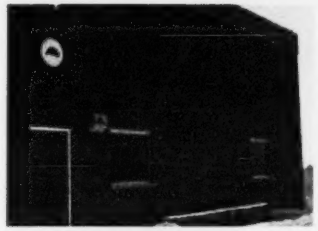
Administration Office
#8–4th Street
Box 2003, Weyburn, SK S4H 2Z9
Telephone: 848-2500
Fax: 848-2524

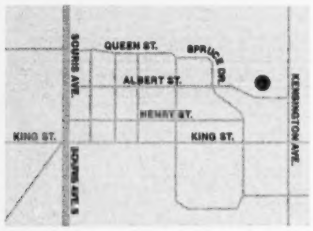


Assiniboia Campus
Prince of Wales Building
201 Third Avenue West
Box 1059, Assiniboia, SK S0H 0B0
Telephone: 642-4287
Fax: 642-3397

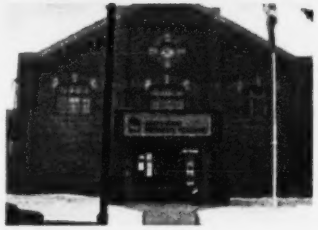


Estevan Campus
255 Spruce Drive
Box 5000-130
Estevan, SK S4A 2V6
Telephone: 634-4795
Fax: 634-8060





Indian Head Basic Education Centre
708 Otterloo Street
Box 248, Indian Head, SK S0G 2K0
Telephone: 695-2228
Fax: 695-2226

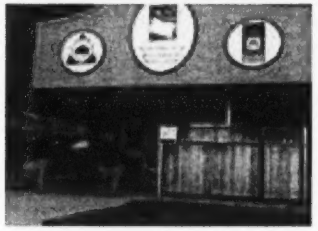


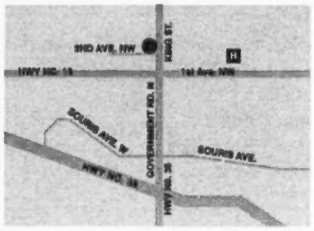
Campus Locations

Moosomin Campus & Basic Education Centre
610 Park Avenue
Box 1457, Moosomin, SK S0G 3N0
Telephone: 435-4631
Fax: 435-4639

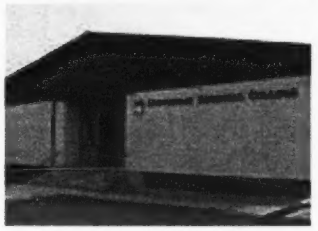
TOLL FREE REGISTRATION:
1-866-999-7372

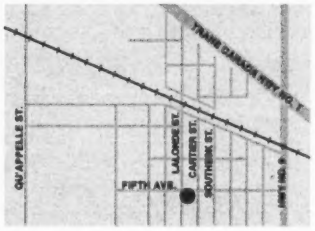
www.southeastcollege.org



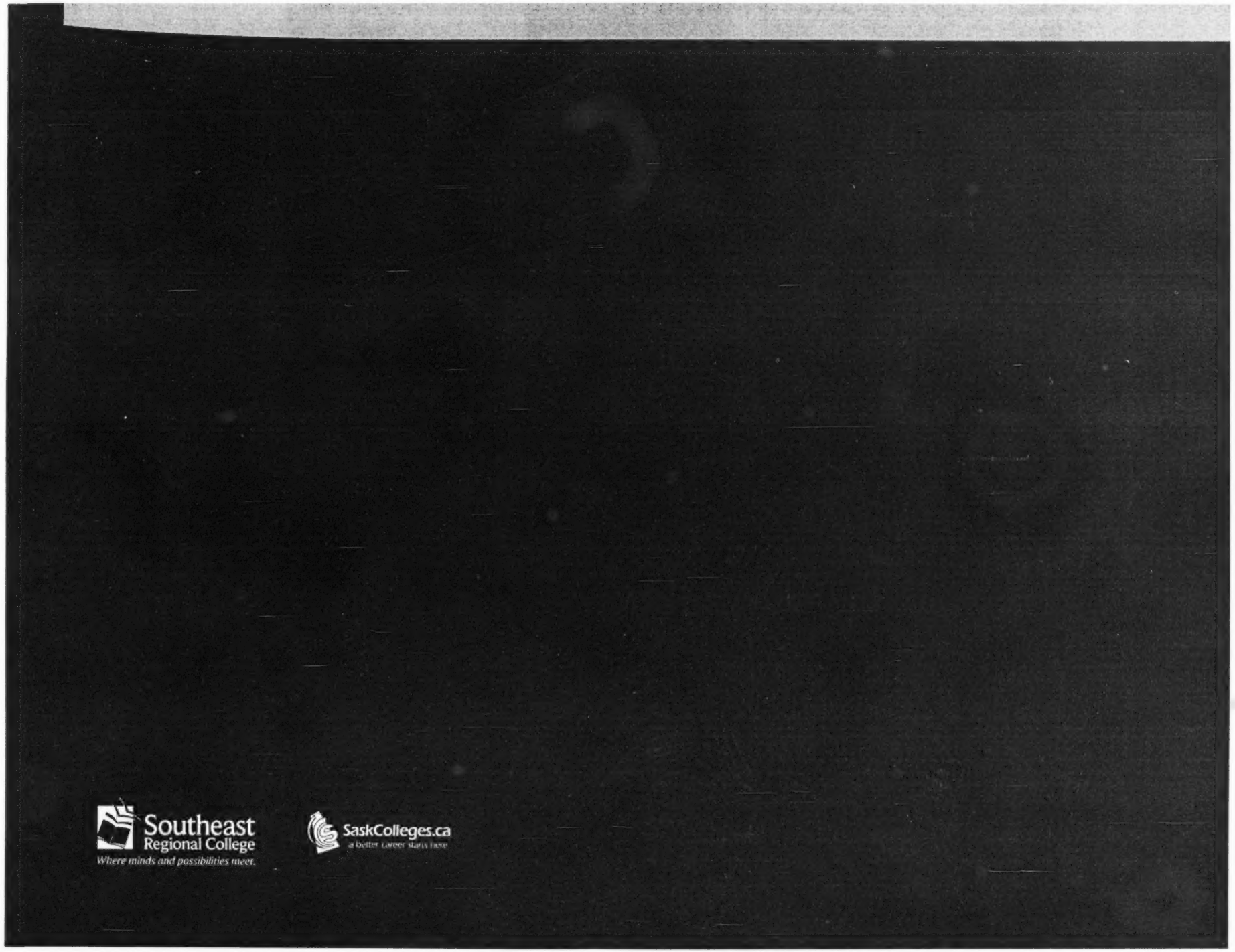


Weyburn Campus
629 King Street
Box 2003, Weyburn, SK S4H 2Z9
Telephone: 848-2500
Fax: 848-2517





Whitewood Campus
708 5th Avenue
Box 250, Whitewood, SK S0G 5C0
Telephone: 735-5263 *(Aboriginal Consultant)*
Fax: 735-2999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